

Creating an Account

1. Visit <http://moodle.tamhsc.edu>
2. Select “Log In” from the top right corner.

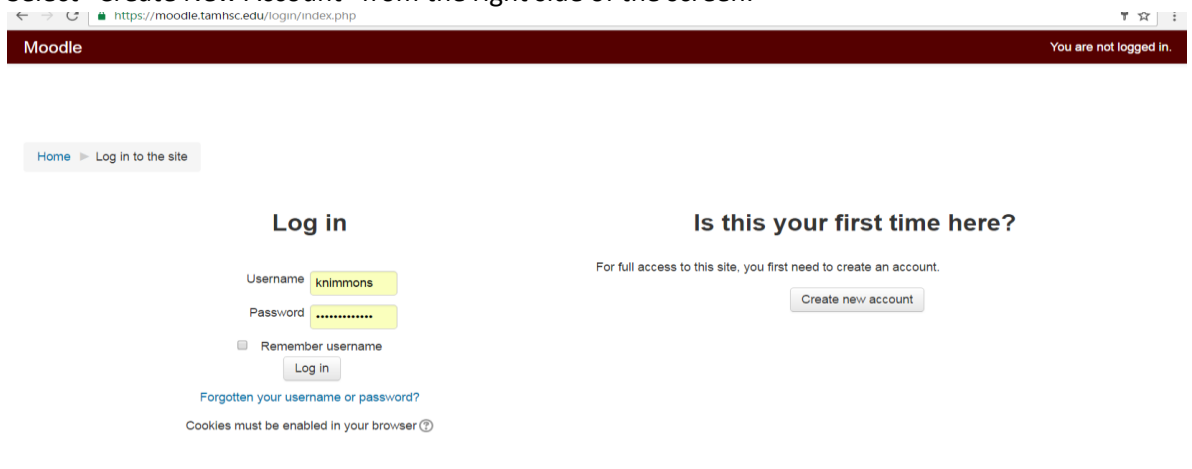


The screenshot shows the Moodle homepage at <https://moodle.tamhsc.edu>. The page features a dark red header with the Moodle logo and the text "You are not logged in. (Log in)". On the left, there is a "NAVIGATION" menu with "Home" and "Courses" options. The main content area is titled "Available courses" and lists three courses:

- Community Health Worker Instructor Certification: Fall 2016**
Teacher: Blanca Macareno
Teacher: Dinorah Martinez
Teacher: Katharine Nimmons
Teacher: Paula Saldana
- Community Health Worker Certification: Fall 2016**
Teacher: Blanca Macareno
Teacher: Dinorah Martinez
Teacher: Katharine Nimmons
Teacher: Paula Saldana
- Helping Older Adults Change Health Behaviors to Prevent Falls and Related Injuries: CHW Instructors**
Teacher: Blanca Macareno
Teacher: Dinorah Martinez
Teacher: Paula Saldana

On the right side, there is a "CALENDAR" widget for December 2016, showing a grid of days from Monday to Sunday.

3. Select “Create New Account” from the right side of the screen:



The screenshot shows the Moodle login page at <https://moodle.tamhsc.edu/login/index.php>. The page features a dark red header with the Moodle logo and the text "You are not logged in.". Below the header, there is a breadcrumb trail: "Home > Log in to the site". The main content area is divided into two sections:

- Log in**: This section contains a form with fields for "Username" (containing "knimmons") and "Password" (containing "*****"). There is a checkbox for "Remember username" and a "Log in" button. Below the form, there is a link for "Forgotten your username or password?" and a note: "Cookies must be enabled in your browser".
- Is this your first time here?**: This section contains the text "For full access to this site, you first need to create an account." and a "Create new account" button.

At the bottom of the page, there is a footer with links for "Site Policies - Accessibility" and "Home".

4. Complete new account form fields

← → ↻ <https://moodle.tamhsc.edu/login/signup.php?> Moodle You are not logged in. (Log In)

New account

▼ Collapse all

▼ Choose your username and password

Username* Missing username

The password must have at least 9 characters, at least 1 digit(s), at least 1 non-alphanumeric character(s) such as *, -, or #

Password* Missing password
 Unmask

▼ More details

Email address*

Email (again)*

First name*

Last name*

City/town

<https://moodle.tamhsc.edu>

5. Upon completing the form, you should receive an email verification. Follow the link from the email to confirm your new account.



Hi Katy Nimmons,

A new account has been requested at 'TAMHSC Moodle' using your email address.

To confirm your new account, please go to this web address:

https://moodle.tamhsc.edu/login/confirm.php?data=FUFJ7fFP1VJGf7d/test_sample

In most mail programs, this should appear as a blue link which you can just click on. If that doesn't work, then cut and paste the address into the address line at the top of your web browser window.

If you need help, please contact the site administrator,

Admin User

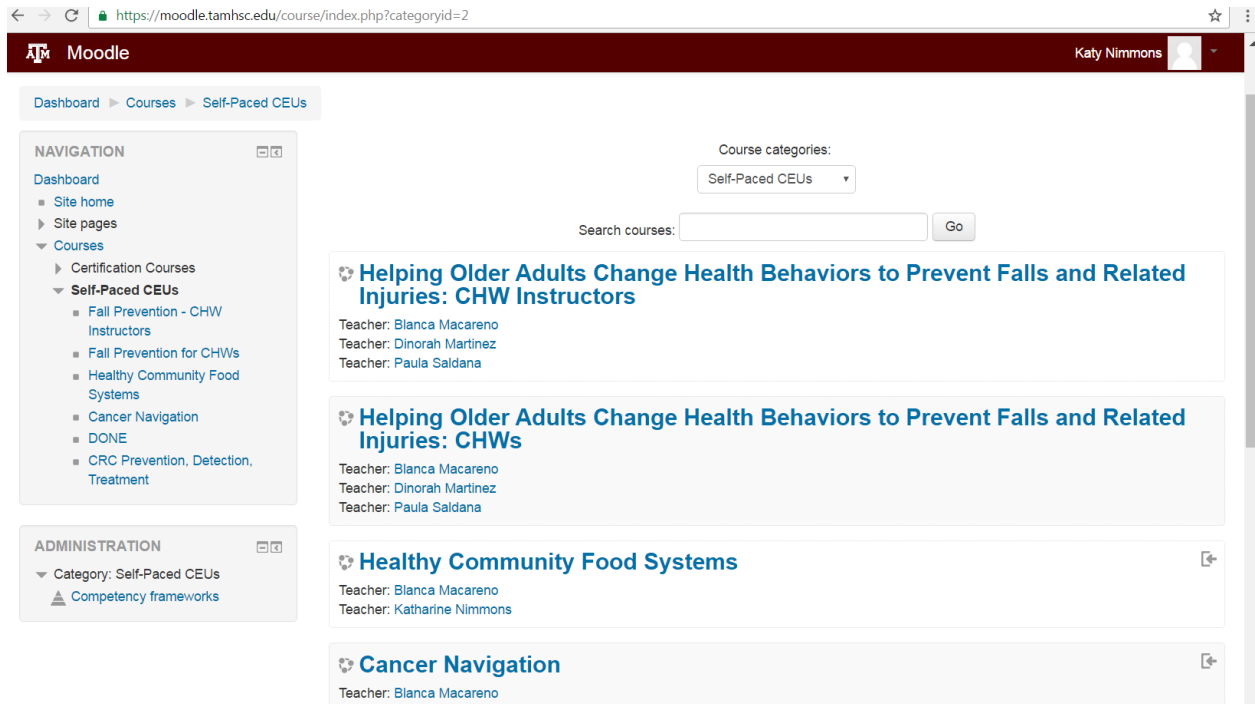
6. Once you confirm your account, you should be logged in to Moodle. To register for a course, select “Courses” from the Navigation menu on the left side of the screen.

The screenshot shows a Moodle user dashboard for Katy Nimmons. The browser address bar displays <https://moodle.tamhsc.edu/my/>. The Moodle logo and the user's name "Katy Nimmons" are visible in the top navigation bar. The dashboard includes a "Dashboard" button, a "Customize this page" button, and several widget boxes: "NAVIGATION" with links to Site home, Site pages, and Courses; "COURSE OVERVIEW" with the message "No course information to show."; "PRIVATE FILES" with "No files available" and a "Manage private files..." link; "ONLINE USERS" showing "(last 5 minutes)" and "Katy Nimmons"; "LATEST BADGES" with "You have no badges to display"; and "CALENDAR" for December 2016, showing a grid of dates from 1 to 18.

7. After selecting “Courses”, select “Self-Paced CEUs.”

The screenshot shows the Moodle course index page for Katy Nimmons. The browser address bar displays <https://moodle.tamhsc.edu/course/index.php>. The Moodle logo and the user's name "Katy Nimmons" are visible in the top navigation bar. The page title is "TAMHSC Moodle". The breadcrumb trail shows "Dashboard > Courses". A search bar for courses is present with a "Go" button. The left navigation menu is expanded to show "Courses" with sub-items "Certification Courses" and "Self-Paced CEUs". The main content area displays two course categories: "Certification Courses" and "Self-Paced CEUs". A "Collapse all" button is located at the bottom right of the course list.

8. Within “Self-Paced CEUs,” select the course you are interested in taking:



The screenshot shows the Moodle interface for selecting a course. The browser address bar displays <https://moodle.tamhsc.edu/course/index.php?categoryid=2>. The Moodle logo and user name "Katy Nimmons" are visible in the top navigation bar. The breadcrumb trail is "Dashboard > Courses > Self-Paced CEUs".

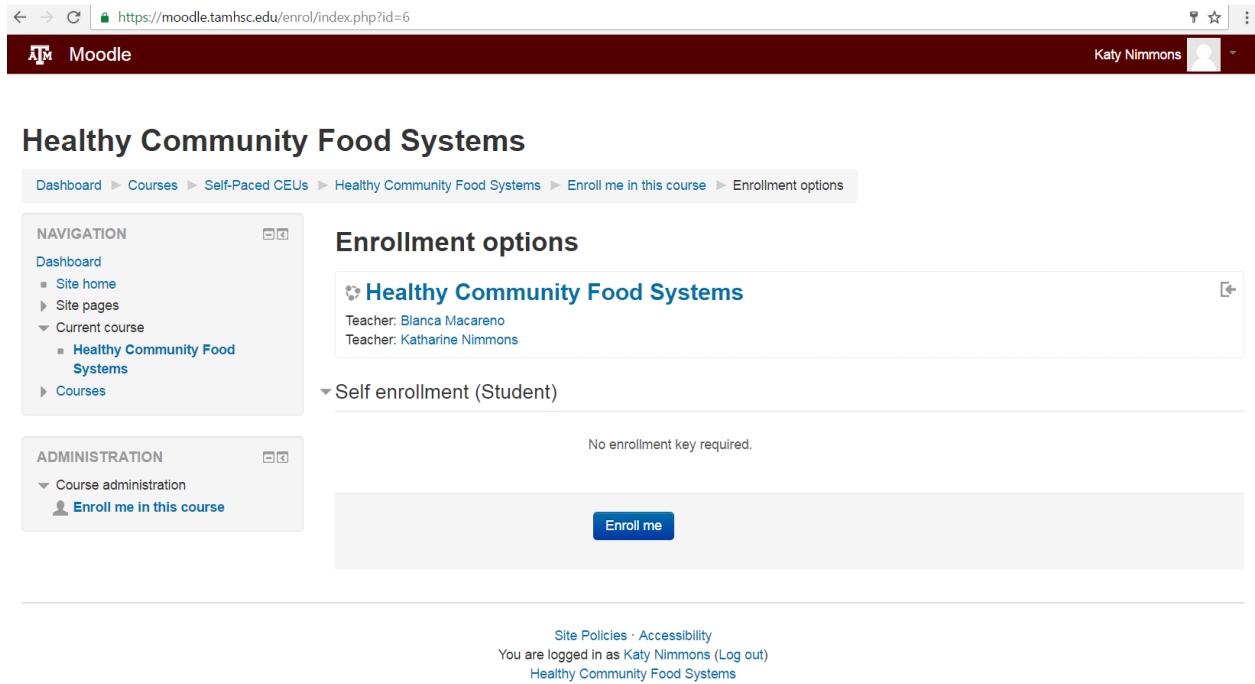
On the left, there is a "NAVIGATION" sidebar with a tree view showing "Self-Paced CEUs" expanded to show several course options. Below it is an "ADMINISTRATION" section with "Category: Self-Paced CEUs" and "Competency frameworks".

On the right, there is a "Course categories:" dropdown menu set to "Self-Paced CEUs" and a "Search courses:" input field with a "Go" button. Below this, three course cards are displayed:

- Helping Older Adults Change Health Behaviors to Prevent Falls and Related Injuries: CHW Instructors**
Teacher: Blanca Macareno
Teacher: Dinorah Martinez
Teacher: Paula Saldana
- Helping Older Adults Change Health Behaviors to Prevent Falls and Related Injuries: CHWs**
Teacher: Blanca Macareno
Teacher: Dinorah Martinez
Teacher: Paula Saldana
- Healthy Community Food Systems**
Teacher: Blanca Macareno
Teacher: Katharine Nimmons

A fourth card, **Cancer Navigation** (Teacher: Blanca Macareno), is partially visible at the bottom.

9. After selecting the course you would like to take, select “Enroll Me’



The screenshot shows the Moodle enrollment page for the "Healthy Community Food Systems" course. The browser address bar displays <https://moodle.tamhsc.edu/enroll/index.php?id=6>. The Moodle logo and user name "Katy Nimmons" are visible in the top navigation bar.

The breadcrumb trail is "Dashboard > Courses > Self-Paced CEUs > Healthy Community Food Systems > Enroll me in this course > Enrollment options".

On the left, the "NAVIGATION" sidebar shows "Current course" expanded to "Healthy Community Food Systems". The "ADMINISTRATION" section shows "Enroll me in this course".

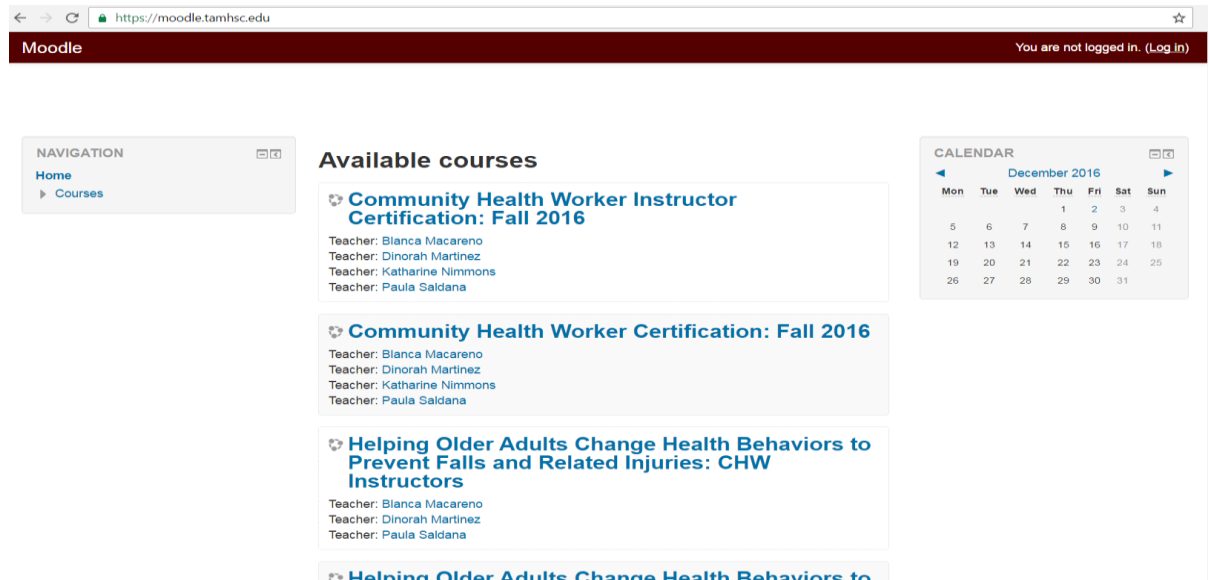
The main content area is titled "Enrollment options" and features a course card for "Healthy Community Food Systems" (Teacher: Blanca Macareno, Teacher: Katharine Nimmons). Below the card, there is a section for "Self enrollment (Student)" with the text "No enrollment key required." and a prominent blue "Enroll me" button.

At the bottom of the page, there are links for "Site Policies · Accessibility" and a status message: "You are logged in as Katy Nimmons (Log out) Healthy Community Food Systems".

10. Congratulations! You are enrolled in the online, self-paced CEU.

Accessing the Course:

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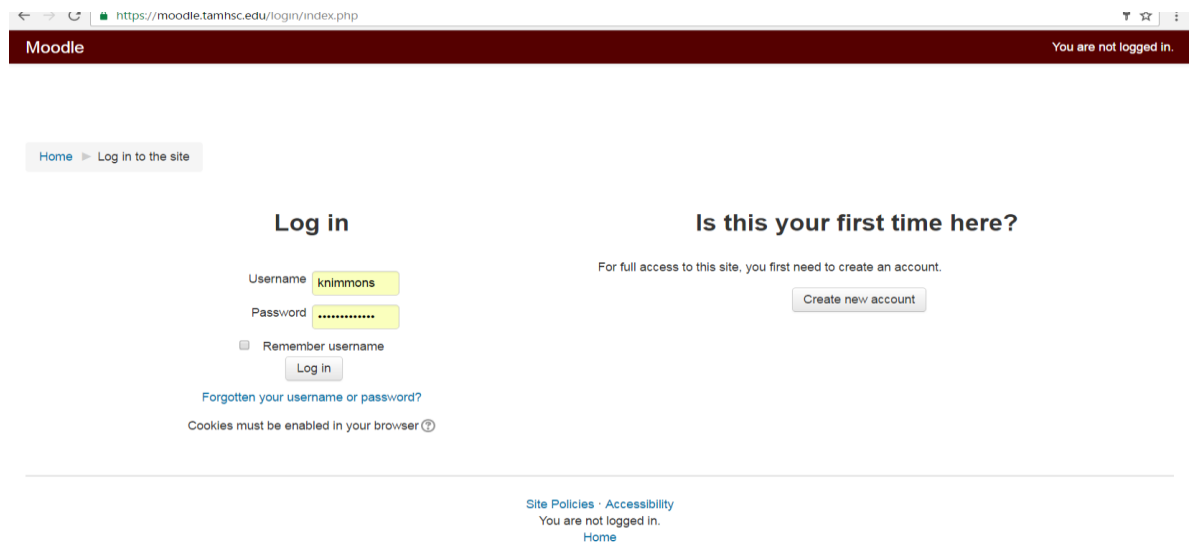


The screenshot shows the Moodle homepage at <https://moodle.tamhsc.edu>. The page features a navigation menu on the left with 'Home' and 'Courses' options. The main content area displays 'Available courses' with three course listings:

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Teacher: Blanca Macareno
Teacher: Dinorah Martinez
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A calendar widget on the right shows the month of December 2016.

3. Enter your username and password to the Log In fields.



The screenshot shows the Moodle login page at <https://moodle.tamhsc.edu/login/index.php>. The page includes a navigation menu with 'Home' and 'Log in to the site' options. The main content area is divided into two sections:

- Log in**: A form with fields for 'Username' (containing 'knimmons') and 'Password' (masked with dots). There is a 'Remember username' checkbox and a 'Log in' button. Below the form are links for 'Forgotten your username or password?' and a note: 'Cookies must be enabled in your browser'.
- Is this your first time here?**: A section with the text 'For full access to this site, you first need to create an account.' and a 'Create new account' button.

At the bottom of the page, there are links for 'Site Policies - Accessibility', 'You are not logged in.', and 'Home'.

- Once you log in, you will see a list of courses you are enrolled in as part of the “Course Overview” section. When you select this course, it should direct you to the course home page.

The screenshot shows a Moodle user dashboard for Katy Nimmons. The top navigation bar includes the Moodle logo and the user's name. The dashboard is divided into several sections:

- NAVIGATION:** A menu with options for Site home, Site pages, My courses, and Healthy Community Food Systems.
- COURSE OVERVIEW:** A section titled "Healthy Community Food Systems" with a notification: "You have SCORM packages that need attention".
- PRIVATE FILES:** A section indicating "No files available" with a link to "Manage private files...".
- ONLINE USERS:** A section showing "Katharine Nimmons" as an online user.
- LATEST BADGES:** A section indicating "You have no badges to display".
- CALENDAR:** A calendar for December 2016 showing dates from 1 to 18.

Taking the course:

- Each module consists of a series of videos and quiz or test questions. Additional resources and references are also included.
- Access the course materials by clicking on the appropriate icon. You must watch all the videos for a course, view all handouts, complete any discussion board activities, and complete all quizzes or tests before earning your certificate.
- The number of CEUs for each course indicates how many hours it should take to complete the course. For example, a 1.0 CEU course can be completed in one hour, while a 5.0 CEU course should take approximately five hours to finish.

